



Volunteer with IBHRE

Apply to Serve as an IBHRE Item Writer

IBHRE test writing committees work diligently to create certification competency-based exams and IBHRE-C3 assessments that set the standard of knowledge for physicians and allied professionals working in the field of cardiac pacing, device remote monitoring, and electrophysiology. IBHRE depends upon reputable subject matter experts to ensure that the certification exams and IBHRE-C3 assessments are relevant and based upon the most current knowledge in the field. As such, recruiting subject matter experts to serve on a test writing committee is essential to maintaining the standard of excellence in competency testing that IBHRE has upheld for more than 40 years.

Please consider serving on one of the following test writing committees:

- Cardiac Pacing Test Writing Committee
- Allied Professional Electrophysiology Test Writing Committee
- Physician Electrophysiology Test Writing Committee (Pediatric/Adult)
- Device Remote Monitoring Test Writing Committee

Note: Applicants must have a current IBHRE certification to be considered as an IBHRE item writer; anyone employed by industry is ineligible.

Please review the following for IBHRE item writer responsibilities, policies, and test writing committee rosters:

- Governance Handbook: <https://ibhre.org/about-ibhre/governance>
- Item Writer Policies: <https://ibhre.org/about-ibhre/policies?keywords=policies>
- Test Writing Committee Rosters: <https://ibhre.org/About-IBHRE/Governance/Strategic-Leadership/Committees>

If approved as an item writer by the IBHRE Board of Directors, you would assist in the development of assessments for an IBHRE specialty comprehensive exam *and* IBHRE-Continuous Competency, Continuous Learning, Continuous Certification (C3).

Item writing for the comprehensive exam includes writing, editing, and reviewing items independently as well as with committee members under the guidance of the testing agency, PSI. For IBHRE-C3, reading recommended articles and writing a minimum of two assessments per year is required; C3 is developed under the guidance of IBHRE management and not by PSI.

Typically, there is one annual face-to-face meeting at the testing agency (U.S.-based) to develop the comprehensive certification exam. IBHRE will cover your travel expenses for a two-day

meeting, as necessary. All other meetings are conducted via telephone conference or as a web-based meeting.

If you are interested in serving on IBHRE's test writing committee, please forward your cv/resume **by July 31, 2026**, to Tracy Lofty-Brown, IBHRE Chief Executive Officer, at tlofty@hrsonline.org along with a brief cover letter explaining your interest (specify committee) and professional contributions; **SUBJECT:** IBHRE Item Writer Application.

If for any reason you are not selected to serve as an item writer at this time, there may be other opportunities for you to participate in IBHRE activities such as serving as an IBHRE Ambassador <https://ibhre.org/Career-Center/Ambassadors>.

If you have any questions, contact the IBHRE office at your earliest convenience and visit <https://ibhre.org/>.

On behalf of IBHRE, thank you for your consideration of this very important role.