



IBHRE-C3 Item Writer Policies

Alternative Route for IBHRE-C3 Participation

By approval of the IBHRE Board of Directors, effective May 18, 2023, the following IBHRE-C3 policy is in effect:

The alternative route to participating in IBHRE-C3 for the specialty in which you serve on the test writing committee is to actively write assessments for that specialty. IBHRE-C3 Item Writers serving on a Test Writing Committee who submit assessments twice a year in the specialty area that they are certified will meet C3 requirements and enrollment is not required for that specialty. To qualify, C3 assessments must be based on the Item Writer's certification specialty area and approved by the Committee Lead Co-Chair of that specialty.

C3 Item Writers are expected to also write items for IBHRE comprehensive certification exams and participate in test development activities.

Item Writers with Multiple Certifications

Item writers who submit two assessments per year in a specialty area are not required to participate in C3 as a learner in the certification to which they contributed. If an item writer has two certifications and submits two assessments for one of their certification specialty areas but not the other, then they are required to complete C3 as a learner for the certification to which they are not submitting assessments.

C3 Enrollment Fee Policy

By approval of the IBHRE Board of Directors, effective May 18, 2023, the following IBHRE-C3 policy is in effect:

Item Writers who do not submit C3 assessments are required to enroll in and complete C3. Item Writers will receive complimentary enrollment. Those who hold more than one IBHRE credential can only apply this complimentary enrollment to the specialty for the Test Writing Committee on which he/she serves.